

# GRIFFIS CAR CARE CENTER LLC

Employment Application



Griffis Car Care Center LLC is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, sexual orientation, national origin, disability or handicap, or veteran status.

## APPLICANT INFORMATION

Last Name		First		M.I.	D.O.B	
Street Address				Apartment/Unit #		
City			State			ZIP
Phone			E-mail Address			
Date Available			Social Security No.			
Position Applied for						
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?			
Have you ever been convicted of a crime other than a minor traffic offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain			
(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.)						
Are you over 18 years old?	YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Do you have a valid MN driver's license?			YES <input type="checkbox"/>	NO <input type="checkbox"/>		

## AVAILABILITY

*Please mark each window of availability.*

	MORNING	AFTERNOON
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

How many hours do you want to work each week?	Minimum	Maximum

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## EXPERIENCE

Do you have prior detailing experience?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Please describe
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## REFERENCES

*Please list three professional references.*

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

## PREVIOUS EMPLOYMENT #1

Company	Phone	
Address	Supervisor	
Job Title		
Responsibilities		
Start Date	End Date	Reason for Leaving

May we contact your previous supervisor for a reference? YES  NO

## PREVIOUS EMPLOYMENT #2

Company	Phone	
Address	Supervisor	
Job Title		
Responsibilities		
Start Date	End Date	Reason for Leaving

May we contact your previous supervisor for a reference? YES  NO



PREVIOUS EMPLOYMENT #3		
Company		Phone
Address		Supervisor
Job Title		
Responsibilities		
Start Date	End Date	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		

Have you ever been discharged or ask to resign from a job? YES  NO

If yes, explain.

Emergency Contact	
First and Last Name	Relationship to you
Phone Number	

APPLICANT'S CERTIFICATION AND AGREEMENT		
<p>I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Griffis Car Care Center LLC to verify their accuracy and to obtain reference information on my work performance. I hereby release Griffis Car Care Center LLC from all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.</p> <p>I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.</p> <p>I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.</p>		
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Signature</td> <td style="width: 40%;">Date</td> </tr> </table>	Signature	Date
Signature	Date	